

THOMAS METCALF SCHOOL

2024-2025 Appraisal Form

To the parent or guardian:

Before a decision for acceptance can be made, Thomas Metcalf School must receive the Applicant Appraisal form. **Please fill out this document and give it to your child's current teacher or childcare provider.**

The information on this form will only be used for admission purposes and will only be retained if your child is admitted to Thomas Metcalf School. If your child is not accepted, the information will be destroyed.

I give permission for the Applicant Appraisal Form to be completed and submitted to Thomas Metcalf School. I also give permission for you to release additional information from my child's permanent file to Thomas Metcalf School if requested by the principal, Dr. Carmen Bergmann, for admission purposes.

Name of parent/guardian: _____

Signature of parent/guardian: _____ Date: _____

Student's name: _____ Current grade level: _____

Student ID: _____

(First letter of child's first name + first letter of child's last name + 2 digit birth month + 2 digit birth day -- i.e. John Smith who was born on January 1st will use JS0101)

To the Teacher/Childcare Provider:

- ⇒ Please **do NOT** refer to the student by name on the Applicant Appraisal Form.
- ⇒ Be sure to record the unique Student ID (as listed above) on the Applicant Appraisal Form.
- ⇒ The appraisal form will collect email addresses so please be sure to use your work email.
- ⇒ Please **scan this QR Code** to complete the Applicant Appraisal Form by **March 18, 2024**.



Note: You do not have to send in any further documentation. The parent/guardian is responsible for turning in report cards/progress summaries and IAR exam (or equivalent).